

**MINUTES OF THE GREGG APPRAISAL DISTRICT
REGULAR BOARD OF DIRECTORS MEETING**

May 17, 2019

Location: GAD Office, 4367 W. Loop 281, Longview, TX

1. Chairman Jim Cerrato called the meeting to order at 10:00 a.m.
2. Director Jim Cerrato announced the presence of a quorum. Directors in attendance were Keith Honey, Kirk Shields, Jim Cerrato, A.P. Merritt, Julie Woods and Mark Pruitt. Also attending were Libby Neely, Glenn Evans (Longview Newspaper), Adrienne Deason (Henry & Peters), Cody Cockerham (Panola CAD), Berta Fuentes, Mark Cormier, Stephanie Bennett and Cathy Hadley.
3. There was no citizen's comment.
4. Motion was made by Director Keith Honey and seconded by Director Julie Woods to approve the March Board minutes as presented. Motion carried unanimously.
5. Chairman Jim Cerrato then asked for a motion to approve the Bills for February, March and April. Motion was made by Director Julie Woods and seconded by Director A.P. Merritt to approve the Bills as presented. The motion carried unanimously.
6. Adrienne Deason with Henry & Peters presented to the Board the 2018 Audit for the Appraisal District. Mrs. Deason indicated that they had given the District a clean opinion. She did note that there were a few deficiencies but felt that they were being addressed. Motion was made by Director A.P. Merritt and seconded by Director Mark Pruitt to approve the 2018 Audit as presented. Motion carried unanimously.
7. Chief Appraiser, Libby Neely presented to the Board a plan to return existing money to the entities. A motion was made to approve a refund of \$514,282 to the entities, upon 30 day required by law notification for their approval, by Director Julie Woods and seconded by Director A.P. Merritt. Motion carried unanimously.
8. There was discussion on employee benefits regarding limitation of accruals for new employees and existing employees being grandfathered in to be decided at the August Meeting. No action was necessary.
9. Mrs. Neely presented to the Board her recommendations for the repair of the parking lot. Motion was made by Director A.P. Merritt and seconded by Director Julie Woods to proceed with Troy Rapp Concrete for repair of the District's parking lot. Motion carried unanimously.
10. A motion was made by Director A.P. Merritt and seconded by Director Keith Honey to appoint employee, Rebecca Gay, as Taxpayer Liaison Officer in the absence of Teresa Norris. Motion carried unanimously.
11. Chief Appraiser, Libby Neely, reported to the Board that the 2019 estimates had been prepared and sent to the entities. Mrs. Neely gave the Board a recap of notice mailings for this year. Chief Appraiser indicated that the 2020 Proposed Budget was in the works for approval at the next meeting. Also discussed was a vacancy on the ARB and the advertising of this vacancy. She discussed the progress of the selling of the District's excess land. Also discussed was the closure of TDLR PTP20180006075, with the finding of no wrong doing on the part of the Respondent. No action was needed in the Chief Appraiser's report.
12. There was no Board communication.
13. There was no Taxpayer Liaison Officer's Report.
14. There were no Section 25.25(b) corrections to the Appraisal Rolls.
15. The Board adjourned at 11:30 a.m.

CHAIRMAN

SECRETARY