

**MINUTES OF THE GREGG APPRAISAL DISTRICT
REGULAR BOARD OF DIRECTORS MEETING
DECEMBER 11, 2018**

Location: GAD Office, 4367 W. Loop 281, Longview, TX

1. Chairman Jim Cerrato called the meeting to order at 9:01 am.
2. Chairman Jim Cerrato announced the presence of a quorum. Directors in attendance were Mark Pruitt, Julie Woods, Jim Cerrato, A.P. Merritt, Kirk Shields and Keith Honey. Also attending were Libby Neely, Mark Cormier and Cathy Hadley.
3. There was no citizen's comment.
4. Chairman Jim Cerrato asked for approval of Minutes for November. Director A.P. Merritt made a motion to approve the minutes as presented. Director Keith Honey seconded the motion. The motion carried unanimously.
5. Chairman Jim Cerrato then asked for a motion to approve the Bills for November. Director Julie Woods made a motion to approve the bills as presented with a second from Director Mark Pruitt. Motion carried unanimously.
6. The Board went into executive session Pursuant to Texas Government Code Section 551.072 Deliberation regarding Real Property (Land on Lake Lamond) and Texas Government Code Section 551.074 Personnel Matters (Evaluation for Chief Appraiser) at 9:09 a.m. with Chief Appraiser, Libby Neely entering the executive session at 10:01 a.m. and the session ending at 10:41 a.m.
7. Upon reconvening out of executive session, a motion was made by Director A.P. Merritt and seconded by Director Keith Honey to begin process on disposing of the property on Lake Lamond Road. Motion carried unanimously.
8. A motion was made by Director Julie Woods and seconded by Director A.P. Merritt to give the Chief Appraiser, Libby Neely, a 3% increase for her service to the District. Motion carried unanimously.
9. Director A.P. Merritt made a motion to approve the line transfers within the same category of the 2018 Budget recommended by the Chief Appraiser for year end. The motion was seconded by Keith Honey. The motion carried unanimously.
10. A report from the Finance Committee informed the Board that they had met with Accountant, Karen Jacks, to improve some of the financial reporting from the District. No motion was necessary.
11. Libby Neely, Chief Appraiser, gave the Board an update on December's activities. No action was necessary.
12. There was no Liaison Officer report.
13. Motion was made by Director Julie Woods and seconded by Director A.P. Merritt to approve Section 25.25(b) that was presented to the Board. Motion carried unanimously
14. The Board adjourned at 11:03 a.m.

CHAIRMAN

SECRETARY